



**Erasmus+ Programme Key Action 1 – Mobility for learners and staff –  
Higher Education Student and Staff Mobility  
Inter-institutional agreement 2014-2021 between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>İzmir University of Economics</b>	TR IZMIR04	Mr. Ertan Koyuncu, MSC Director, Office of International Affairs Tel: +90 232 488 8405 E-mail: <a href="mailto:ertan.koyuncu@ieu.edu.tr">ertan.koyuncu@ieu.edu.tr</a> Hülya İncekara, MBA Expert, Office of International Affairs E-mail: <a href="mailto:oja@ieu.edu.tr">oja@ieu.edu.tr</a> Sakarya Cad. No:156, 35330 Balcova, Izmir, Turkey Tel: +90 232 488 83 50 , Fax: +90 232 279 26 26	Main web site: <a href="http://www.ieu.edu.tr/en">http://www.ieu.edu.tr/en</a> ECTS Guide: <a href="http://ects.ieu.edu.tr/index.php?lang=en">http://ects.ieu.edu.tr/index.php?lang=en</a> International Students: <a href="http://www.ieu.edu.tr/international/">http://www.ieu.edu.tr/international/</a>
<b>Vilnius University</b> Universiteto 3, LT-01513 Vilnius, Lithuania	LT VILNIUS01	<b>University Erasmus coordinator:</b> Milda Girdzijauskaitė Office of International Programmes and Relations Tel. +370 5 268 7048 E-mail: <a href="mailto:milda.girdzijauskaite@cr.vu.lt">milda.girdzijauskaite@cr.vu.lt</a>  <b>Academic coordinator:</b> dr. Saulius Maskeliūnas VU Institute of Mathematics and Informatics (IMI), Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania Tel. +370 5 2109342 E-mail: <a href="mailto:saulius.maskeliunas@mii.vu.lt">saulius.maskeliunas@mii.vu.lt</a>  <b>Contact person in charge of this agreement:</b> Prof. Dr. Valentina Dagiene Dept. of Informatics Methodology, VU IMI, Akademijos str. 4, LT-08663 Vilnius, Lithuania Tel. +370 5 210 9732, E-mail: <a href="mailto:valentina.dagiene@mii.vu.lt">valentina.dagiene@mii.vu.lt</a>	Contact details: <a href="http://www.vu.lt/en/studies/contact-acts">http://www.vu.lt/en/studies/contact-acts</a> Information for incoming students: <a href="http://www.vu.lt/en/studies/exchange-students">http://www.vu.lt/en/studies/exchange-students</a> Course catalogue: <a href="http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages">http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages</a>



## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student mobility (SM):

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR04	LT VILNIUS01	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3 students x 5 months = 15 (per subject)	
LT VILNIUS01	TR IZMIR04	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3 students x 4 months = 12 (per subject)	

### Staff mobility (ST):

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED] 313	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
TR IZMIR04	LT VILNIUS01	061	Information and Communication Technologies (ICTs)	1 teaching staff/5 days (min. 8 hours teaching)	1 staff
LT VILNIUS01	TR IZMIR04	061	Information and Communication Technologies (ICTs)	1 teaching staff/5 days (min. 8 hours teaching)	1 staff

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR04	All programs (except Law)	English	English	B2 English	B2 English
LT VILNIUS01	061	English		B1	B2



For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

**TR IZMIR04:** <http://www.ieu.edu.tr/international/>

**LT VILNIUS01:**

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

#### E. Calendar

1. **Applications/information** on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR04	June 30	December 15
LT VILNIUS01	June 1	November 15

[\* to be adapted in case of a trimester system]

**TR IZMIR04:**

2. The receiving institution will send its decision within [5] weeks.
3. A **Transcript of Records** will be issued by the receiving institution no later than [8] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement  
The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**LT VILNIUS01:**

2. The receiving institution will send its decision within 2 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.



## F. Information

### 1. Grading systems of the institutions

**TR IZMIR04:** <http://ects.ieu.edu.tr/idari.php?id=53>

SCORE	GRADE	COEFFICIENT	ECTS Grade
90-100	AA	4.0	A
85-89	BA	3.5	B*
80-84	BB	3.0	B*
75-79	CB	2.5	C*
70-74	CC	2.0	C*
65-69	DC	1.5	D
60-64	DD	1.0	E
50-59	FD	0.5	FX
49 and below	FF	0.0	F

**LT VILNIUS01:** <http://www.vu.lt/en/studies/academic-information>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR04	<a href="mailto:oja@ieu.edu.tr">oja@ieu.edu.tr</a> T: +90 232 488 83 50	<a href="http://www.ieu.edu.tr/international/practical.php">http://www.ieu.edu.tr/international/practical.php</a>
LT VILNIUS01	Office of International Programmes and Relations Tel.: +370 5 2687150 E-mail: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a>	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR04	<a href="mailto:oja@ieu.edu.tr">oja@ieu.edu.tr</a> T: +90 232 488 83 50	<a href="http://www.ieu.edu.tr/international/practical.php">http://www.ieu.edu.tr/international/practical.php</a>
LT VILNIUS01	Office of International Programmes and Relations Tel.: +370 5 2687150 E-mail: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a>	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505</a>



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR04	<a href="mailto:oja@ieu.edu.tr">oja@ieu.edu.tr</a> T: +90 232 488 83 50	<a href="http://www.ieu.edu.tr/international/accomodation.php">http://www.ieu.edu.tr/international/accomodation.php</a>
LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: <a href="mailto:agata.cesnovic@cr.vu.lt">agata.cesnovic@cr.vu.lt</a> Tel.: +370 5 268 7168	<a href="http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation">http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
TR IZMIR04	Ertan Koyuncu Director, Office of International Affairs	23/2/2015	
LT VILNIUS01	Gintautas Dzemyda Director of the Institute of Mathematics and Informatics	23/02/2015	

<sup>1</sup> Scanned signatures are accepted