



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (e.g. of the course catalogue)
Gdańsk University of Technology, Faculty of Electronics, Telecommunications and Informatics	PL GDANSK02	Institutional Coordinator Ms. Maria Doerffer International Relations Office, Gdansk University of Technology, Narutowicza 11/12. 80-233 Gdańsk, Poland mdoerffer@pg.gda.pl international@pg.gda.pl Phone: +48 58 347 12 89 Fax: +48 58 347 11 70 Faculty of Electronics, Telecommunications and Informatics (ETI): Dr Anna Bobkowska, annab@eti.pg.gda.pl phone: +48 58 347 10 37 Fax: +48 58 347 27 27	http://pg.edu.pl/ http://pg.edu.pl/international/home1 http://eti.pg.edu.pl/dz/iekanat-eti/erasmus-en
Vilnius University Institute of Mathematics and Informatics Universiteto 3, LT-01513 Vilnius, Lithuania	LT VILNIUS01	University Erasmus coordinator: Simona Vižiniene Office of International Programmes and Relations Tel.: +370 5 268 7048, E-mail: simona.viziniene@cr.vu.lt Contact person in charge of this agreement: Prof. Julius Žilinskas Dept. of Recognition Processes, Institute of	Contact details: http://www.vu.lt/en/studies/contacts Information for incoming students: http://www.vu.lt/en/studies/exchange-students

		Mathematics and Informatics, VU, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania Tel. +370 5 210 9732, E-mail: julius.zilinskas@mii.vu.lt Academic coordinator: dr. Saulius Maskeliūnas VU IMI, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania Tel: +370 5 210 9342, E-mail: saulius.maskeliunas@mii.vu.lt	Course catalogue: http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages
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B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:
 The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL GDANSKO 2	LT VILNIUS01	061	Information and Communication Technologies (ICTs)	1 st , 2 nd , 3 rd	2 students x 1-2 semesters	Only by individual agreement
LT VILNIUS01	PL GDANSKO 2	061	Information and Communication Technologies (ICTs)	1 st , 2 nd , 3 rd	2 students x 1-2 semesters	Only by individual agreement

*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL GDANSK02	LT VILNIUS01	061	Information and Communication Technologies (ICTs)	2 persons x 1 week x min. 8 teaching hours	Only by individual agreement
LT VILNIUS01	PL GDANSK02	061	Information and Communication Technologies (ICTs)	2 persons x 1 week x min. 8 teaching hours	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL GDANSK02	061	Polish	English	B1	B2
LT VILNIUS01	061	English	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.]

PL GDANSK02 :

There are two possibilities for incoming students to learn Polish language:

1) Polish language courses organized at our university, free of charge. The courses take place during whole academic year. There are 2 groups, depending on the level. In each semester (winter and summer) starts beginner level course (A1). There are 30 hours of the course during one semester. One week before semester starts Foreign Language Centre sets dates of courses.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more information please contact international@pg.gda.pl

2) Erasmus Intensive Language Course (EILC) in Poland. List of institutions which organized such course and application procedure you can find at the following website: <http://www.erasmus.org.pl/eilc-poland>

Gdansk University of Technology welcomes students and teachers with disabilities For all questions please, contact, Rector's representative for persons with disabilities karolina.stasinska@pg.gda.pl, phone: +48 58 347 13 13

There is a variety of events and programmes for incoming students organized by Gdansk University of Technology <http://gdansk.esn.pl/content/esn-eventsdata>

Application Procedure for Faculty of ETI is available on the website: <http://eti.pg.edu.pl/dziekanat-eti/erasmus-en>

LT VILNIUS01 :

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL GDANSK02	June 15	December 15
LT VILNIUS01	June 1st	November 15th

PL GDANSK02 :

2. The receiving institution will send its decision within 3-4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

LT VILNIUS01 :

2. *The receiving institution will send its decision within 2 weeks after the deadline.*
3. *A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.*
4. *Termination of the agreement*

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information**1. Grading systems of the institutions**

PL GDANSK02 : <http://pg.edu.pl/international/grading-system>

LT VILNIUS01 : <http://www.vu.lt/en/studies/academic-information>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL GDANSK02	mdoerffer@pg.gda.pl Phone: +48 58 347 12 89	http://www.um.edu.mt/int-eu/international/eresidence
LT VILNIUS01	Office of International Programmes and Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL GDANSK02	mdoerffer@pg.gda.pl Phone: +48 58 347 12 89	http://pg.edu.pl/international/medical-care?p_l id=14157614&p v l s g id=0&
LT VILNIUS01	Office of International Programmes and Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505

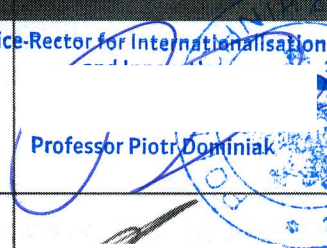

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL GDANSK02	mdoerffer@pg.gda.pl Phone: +48 58 347 12 89	http://pg.edu.pl/international/accomodation?p_l id=14157597&p v l s g id=0&
LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: agata.cesnovic@cr.vu.lt Tel.: +370 5 268 7168	http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
PL GDANSK02	Prof. Piotr Dominiak Vice-rector for Internationalization and Innovation	2016-10-10	 Vice-Rector for Internationalisation Professor Piotr Dominiak
LT VILNIUS01	Gintautas Dzemyda Director of the Institute of Mathematics and Informatics, Vilnius University	2016-10-07	

⁴ Scanned signatures are accepted