



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-2020 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details¹ (email, phone)	Website (eg. of the course catalogue)
University of Tartu	EE TARTU02	<u>Institutional Coordinator:</u> Jaanika Haljasmäe International Student Service, Ülikooli 18, 50090 Tartu, Estonia; erasmus@ut.ee +372 7375151 <u>Departmental Coordinator:</u> Institute of Computer Science, Faculty of Mathematics and Computer Science Helle Hein helle.hein@ut.ee + 372	http://www.ut.ee/en/prospective-students/exchange-students

		737 5475	
Vilnius University Universiteto 3, LT-01513 Vilnius, Lithuania	LT VILNIUS01	University Erasmus coordinator: Milda Girdzijauskaitė Office of International Programmes and Relations Tel.: +370 5 268 7048 e-mail: milda.girdzijauskaite@cr.vu.lt Contact person in charge of this agreement: Prof. Dr. Valentina Dagienė Dept. of Informatics Methodology, Inst. of Mathematics and Informatics, VU, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania Tel. +370 5 210 9732, E-mail: valentina.dagiene@mii.vu.lt Academic coordinator: dr. Saulius Maskeliūnas VU IMI, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania Tel: +370 5 2109342 E-mail: saulius.maskeliunas@mii.vu.lt	Contact details: http://www.vu.lt/en/studies/contacts Information for incoming students: http://www.vu.lt/en/studies/exchange-students Course catalogue: http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages

B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
EE TARTU02	LT VILNIUS01	061, 481	Information and Communication Technologies (ICTs), CS	1 st , 2 nd , 3 rd	2 students x 5 month	Only by individual agreement
LT VILNIUS01	EE TARTU02	061, 481	Information and Communication Technologies (ICTs), CS	1 st , 2 nd , 3 rd	2 students x 5 months	Only by individual agreement

*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
EE TARTU02	LT VILNIUS01	061, 481	Information and Communication Technologies (ICTs), CS	2-5days/8 hours	Only by individual agreement
LT VILNIUS01	EE TARTU02	061, 481	Information and Communication Technologies (ICTs), CS	2 persons x 1 week x min. 5 teaching hours	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
EE TARTU02	061, 481	English	English	B2	B2
LT VILNIUS01	061, 481	English	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.]

University of Tartu

<http://www.ut.ee/en/organisation-study>

<http://www.ut.ee/en/orientation-course-international-students>

<http://www.ut.ee/en/studies/practical/students-with-special-needs>

Vilnius University:

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
EE TARTU02	Autumn term - May 1st – non EU citizens; June 1st – EU citizens (semester ~01.09 – 31.01)	Spring term November 1st – all applicants (semester ~09.02 – 30.06)
LT VILNIUS01	June 1	November 15

University of Tartu:

2. The receiving institution will send its decision within 4 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Vilnius University:

2. *The receiving institution will send its decision within 2 weeks after the deadline.*
3. *A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.*
4. *Termination of the agreement*

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

<http://www.ut.ee/en/studies/study-regulations/credits>

<http://www.vu.lt/en/studies/academic-information>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TARTU02	erasmusin@ut.ee	http://www.ut.ee/en/prospective-students/residence-permits
LT VILNIUS01	Office of International Programmes and Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TARTU02	erasmusin@ut.ee	http://www.ut.ee/en/prospective-students/health-insurance
LT VILNIUS01	Office of International Programmes and Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TARTU02	erasmusin@ut.ee	http://www.ut.ee/en/admissions/accommodation
LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: agata.cesnovic@cr.vu.lt Tel.: +370 5 268 7168	http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
EE TARTU02	Prof. Tõnu Kollo , Dean of Faculty of Mathematics and Computer Science	18/02/2015	
LT VILNIUS01	Gintautas Dzemyda Director of the Institute of Mathematics and Informatics	18-02-2015	



⁴ Scanned signatures are accepted