

## Erasmus+ Programme Inter-institutional agreement 2014/15 - 2020/21



Between	Universität Siegen
	Erasmus Code: D SIEGEN01 - ECHE Nr. 28777
Institutional coordinator	UnivProf. Dr. Sigrid Schubert
Administrative contact	Bärbel Schürrle, Dezernentin Internationales - Institutional Coordinator
	International Office
	Adolf-Reichwein-Straße 2, 57068 Siegen
	Phone: +49 271 740-3901, Fax:
	Email: <u>baerbel.schuerrle@zv.uni-siegen.de</u>
and	Vilnius University (VU)
	Erasmus Code: LT VILNIUS01 - ECHE Nr. 63543
Institutional coordinator	Milda Girdzijauskaitė, University Erasmus coordinator
Administrative contact	VU, Office of International Programmes and Relations, Universiteto 3, LT-01513 Vilnius, Lithuania
	Phone: +370 5 268 7048, E-mail: milda.girdzijauskaite@cr.vu.lt
	Dr. Saulius Maskeliūnas, Academic Coordinator, VU Institute of Mathematics and Informatics (IMI)
	VU IMI, Akademijos str. 4, LT-08663 Vilnius, Lithuania, Phone: +370 5 2109342, E-mail: saulius maskeliunas@mii.vu.lt
	Prof. Dr. hab. Valentina Dagienė, Departmental Coordinator
	VU IMI, Akademijos str. 4, LT-08663 Vilnius, Lithuania, Phone: +370 5 2109342, E-mail: valentina.dagiene@mii.vu.lt
	TO INI, Akademijos su. 1, D1-00003 Timus, Bimumi, I none. 1370 3 2107342, B-maii.

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### Mobility numbers: Student mobility for studies

Subject area	Study	Direction	Number	Months (total)	Departmental Coordinators D SIEGEN01 / LT VILNIUS17
Information and Communication Technologies (ICTs) (061)	Т	DE > LT	1	3	UnivProf. Dr. Sigrid Schubert / Prof. Dr. hab. Valentina Dagienė
Information and Communication Technologies (ICTs) (061)	Т	LT > DE	1	3	UnivProf. Dr. Sigrid Schubert / Prof. Dr. hab. Valentina Dagienė

#### Mobility numbers: Staff mobility for teaching

Subject area	Direction	Number	Weeks (total)	Departmental Coordinators D SIEGEN01 / LT VILNIUS17
Information and Communication Technologies (ICTs) (061)	DE > LT	1	1	UnivProf. Dr. Sigrid Schubert / Prof. Dr. hab. Valentina Dagiene
Information and Communication Technologies (ICTs) (061)	LT > DE	1	1	UnivProf. Dr. Sigrid Schubert / Prof. Dr. hab. Valentina Dagienė

#### Mobility numbers: Staff mobility for training

Training activity	Direction	Number	Weeks (total)	Departmental Coordinators D SIEGEN01 / LT VILNIUS17
Information and Communication Technologies (ICTs) (061)	DE > LT	1	1	UnivProf. Dr. Sigrid Schubert / Prof. Dr. hab. Valentina Dagienė
Information and Communication Technologies (ICTs) (061)	LT > DE	1	1	UnivProf. Dr. Sigrid Schubert / Prof. Dr. hab. Valentina Dagienė

The partners commit to amend the table above in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Further requirements and information about this agreement are included in two "Institutional data sheets", one for each of the institutions. These two documents are enclosed as two annexes and are an integral and necessary part of this Agreement. Both institutions agree to send an update of these Institutional fact sheets to the other party if significant changes occur.

This Agreement is valid for the duration indicated above and may be updated or terminated by mutual agreement. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### Signatures of the legal representatives/heads of both institutions

Universität Siegen

Name and position of the official representative:

Bärbei Schürrle

Dezernentin Internationales - Institutional Coordinator

Date: 2014/05/12

Signature and stamp:



Vilnius University
Name and position of the official representative:

Prof. Gintautas Dzemyda

Director of the VU Institute of Mathematics and Informatics

2014.08.09

Signature and stamp:



### Contact details of departmental coordinators

Field	SMS	SMP	STA	Departmental coordinator - D SIEGEN01	Departmental coordinator - LT VILNIUS01
061	X			UnivProf. Dr. Sigrid Schubert Hölderlinstr. 3, H-A 7106, 57076 Siegen Phone: +49 271 740-3457, Fax: +49 271 740-3231 Email: sigrid.schubert@uni-siegen.de	Prof. Dr. hab. Valentina Dagienė, Departmental Coordinator Akademijos str. 4, 08663 Vilnius, Lithuania Phone: +370 698 05448, Fax: +370 5 272 9209 Email: valentina.dagiene@mii.vu.lt
061		X UnivProf. Dr. Sigrid Schubert  Hölderlinstr. 3, H-A 7106, 57076 Siegen Phone: +49 271 740-3457, Fax: +49 271 740-3231  Email: sigrid.schubert@uni-siegen.de		Hölderlinstr. 3, H-A 7106, 57076 Siegen Phone: +49 271 740-3457, Fax: +49 271 740-3231	Prof. Dr. hab. Valentina Dagienė, Departmental Coordinator Akademijos str. 4, 08663 Vilnius, Lithuania Phone: +370 698 05448, Fax: +370 5 272 9209 Email: valentina.dagiene@mii.vu.lt

# Annex I to Erasmus+ Inter-Institutional Agreement Institutional Factsheet

#### 1. Institutional Information

#### 1.1. Institutional details

Name of the institution	Vilnius University (VU)			
Erasmus Code	LT VILNIUS01			
EUC	63543			
Institution Web site	www.vu.lt			
International relations office Web site	www.vu.lt/en/international-cooperation			
Online course catalogue	www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages			

#### 1.2. Main contacts

RESPONSIBILITY ERASMUS INSTITUTIONAL COORDINATOR	
Contact person Milda Girdzijauskaite	
Contact details	VU Office of International Programmes and Relations (OIPR), Universiteto str. 3, LT-01513 Vilnius, Lithuania Tel.: 370 5 268 7048, Fax: +370 5 268 7009, E-mail: milda.girdzijauskaite@cr.vu.lt

RESPONSIBILITY	ERASMUS ACADEMIC COORDINATOR		
Contact person	Saulius Maskeliunas		
Contact details	VU Institute of Mathematics and Informatics, Akademijos str. 4, LT-08663 Vilnius, Lithuania, Tel.: +370 5 2109342, E-mail: <a href="mailto:saulius.maskeliunas@mii.vu.lt">saulius.maskeliunas@mii.vu.lt</a>		

RESPONSIBILITY	DMINISTRATIVE CONTACT FOR BILATERAL AGREEMENTS	
Contact person	Milda Girdzijauskaite	
Contact details	VU Office of International Programmes and Relations, Universiteto str. 3, LT-01513 Vilnius, Lithuania, Tel.: 370 5 268 7048, Fax: +370 5 268 7009, E-mail: milda.girdzijauskaite@cr.vu.lt	

RESPONSIBILITY	CONTACT PERSON FOR OUTGOING STUDENTS/STAFF		
Contact person	Edita Norvilaitė		
Contact details	Tel.: +370 5 268 7048, E-mail: edita.norvilaite@cr.vu.lt		

RESPONSIBILITY	CONTACT PERSON FOR INCOMING STUDENTS/STAFF
Contact person	Milda Girdzijauskaite
Contact details	VU Office of International Programmes and Relations, Universiteto str. 3, LT-01513 Vilnius, Lithuania Tel: 370 5 268 7048, Fax. +370 5 268 7009, E-mail: milda.girdzijauskaite@cr.vu.lt, www.vu.lt/en/studies/exchange-students

#### 2. Detailed requirements and additional information

#### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies		English	B1
Staff Mobility for Teaching		English	B2

<sup>\*</sup> Level according to Common European Framework of Reference for Languages (CEFR), see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

For more details on the language of instruction recommendations, please see the course catalogue at the link: http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages

#### 2.2. Calendar

#### 2.2.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	June 1
Spring term	November 15

#### 2.2.2. Decision Response

We will send our decision within 2 weeks after the deadline.

#### 2.2.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.

#### 2.2.4. Termination of Agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### 3. Additional information

#### 3.1. Grading system

http://www.vu.lt/en/studies/academic-information

#### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by:

Contact details	Office of International Programmes and Relations Tel.: +370 5 268 7150, E-mail: trs@cr.vu.lt	
Website	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503	

#### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education: <a href="http://ec.europa.eu/education/lifelong-learning-policy/ects\_en.htm">http://ec.europa.eu/education/lifelong-learning-policy/ects\_en.htm</a>.

	Office of International Programmes and Relations Tel.: +370 5 268 7150, E-mail: trs@cr.vu.lt	
Website	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505	

#### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by:

Contact person	Agata Cesnovic, Accommodation Officer	
Contact details	Tel.: +370 5 268 7168, E-mail: agata.cesnovic@cr.vu.lt	
	http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation	

# Annex II to Erasmus+ Inter-Institutional Agreement Institutional Factsheet

#### 1. Institutional Information

#### 1.1. Institutional details

#### 1.2.

Name of the institution	Universität Siegen
Erasmus Code	DE SIEGEN01
EUC	28777
Institution Web site	www.uni-siegen.de
International relations office Web site	www.uni-siegen.de
Online course catalogue	http://www.uni-siegen.de/international-office/

#### 1.3. Main contacts

RESPONSIBILITY	ERASMUS INSTITUTIONAL COORDINATOR	
Contact person	Bärbel Schürrle	
Contact details	Baerbel.schuerrle@zv.uni-siegen.de	

RESPONSIBILITY	HEAD OF IRO
Contact person	Bärbel Schürrle
Contact details	Baerbel.schuerrle@zv.uni-siegen.de

RESPONSIBILITY	ADMINISTRATIVE CONTACT FOR BILATERAL AGREEMENTS
Contact person	Oksana Kurz
Contact details	Oksana.kurz@zv.uni-siegen.de

RESPONSIBILITY	CONTACT PERSON FOR OUTGOING STUDENTS/STAFF
Contact person	Oksana Kurz
Contact details	Oksana.kurz@zv.uni-siegen.de

RESPONSIBILITY	CONTACT PERSON FOR INCOMING STUDENTS/STAFF
Contact person	Nathalie Bourin-Budig
Contact details	Nathalie.bourin-budig@zv.uni-siegen.de

#### 2. Detailed requirements and additional information

#### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies		German and English	B2
Staff Mobility for Teaching		German and English	B2

<sup>\*</sup> Level according to Common European Framework of Reference for Languages (CEFR), see <a href="http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr">http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr</a>

For more details on the language of instruction recommendations, please see the course catalogue at the link:

#### 2.2. Calendar

#### 2.2.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	15th of May for the following academic year
Spring term	

#### 2.2.2. Decision Response

We will send our decision within 6 weeks.

#### 2.2.3. Transcripts of Records

A Transcript of Records will be issued no later than 8 weeks after the assessment period has finished at our institution.

#### 2.2.4. Termination of Agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### 3. Additional information

#### 3.1. Grading system

#### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by:

Contact person	Nathalie Bourin- Budig
Contact details	Nathalie.bourin-budig@zv.uni-siegen.de
Website	http://www.uni-siegen.de/international-office/

#### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education: <a href="http://ec.europa.eu/education/lifelong-learning-policy/ects\_en.htm">http://ec.europa.eu/education/lifelong-learning-policy/ects\_en.htm</a>.

Contact person	Nathalie Bourin- Budig
Contact details	Nathalie.bourin-budig@zv.uni-siegen.de
Website	http://www.uni-siegen.de/international-office/

#### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by:

Contact person	Nathalie Bourin- Budig
Contact details	Nathalie.bourin-budig@zv.uni-siegen.de
Website	http://www.uni-siegen.de/international-office/



### International Student Affairs Fact Sheet 2017 - 2018

#### **Institutional Details**

Name Universität Siegen

**Erasmus Code** D Siegen 01 (PIC : 999849617)

City, Country Siegen, Germany Website www.uni-siegen.de

About the University Founded in 1972, the University of Siegen continues a 400-year-long tradition of

education. Today, the University of Siegen has about 19.700 enrolled students in 105 study programs. It maintains 270 international partnerships and is proud to have 2.200 enrolled international students from more than 113 different

countries.

#### **International Student Affairs (ISA)**

Website <u>www.uni-siegen.de/isa</u>
Head of Department Ms. Christine Müller

christine.mueller@zv.uni-siegen.de

**Erasmus** Mr. Andree Klann

Institutional andree.klann@zv.uni-siegen.de

**Coordinator** 

**Coordination study** Ms. Susanne Engelmann

abroad, Incoming susanne.engelmann@zv.uni-siegen.de

**Students Overseas** 

**Incoming Students** Ms. Nathalie Bourin-Budig

Erasmus nathalie.bourin-budig@zv.uni-siegen.de

Adress For visitors: Main Campus Adolf Reichwein / Student Service Center

Adolf-Reichwein Str. 2

57076 Siegen Postal address: Universität Siegen

SSC - International Student Affairs

57068 Siegen

#### **Academic Information and Application Process**

**Academic calendar** The academic year is divided into two semesters:

 Winter Semester:
 01.10.17 until 31.03.18

 Lecture Period:
 09.10.17 until 02.02.18

 Summer Semester:
 01.04.18 until 30.09.18

 Lecture Period:
 09.04.18 until 20.07.18

Exam period takes place during semester brake (non-teaching weeks). **Orientation Weeks** for the incoming students usually take place about **4 weeks** before the

semesters' start.

Recommended The sending institution responsible for proving

The sending institution, following the agreement with our institution, is responsible for providing support to its nominated candidates, so that they can

have the recommended language skills at the start of the study or teaching period:

Type of mobility	Language(s) of instruction	Recommended language of
		instruction level
Student Mobility for Studies	English / German	B2
Staff Mobility for Teaching	English / German	B2

<sup>\*</sup>Level according to Common European Framework of Reference for Languages (CEFR), see

http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

#### **Course catalogue**

LSF-Portal will be available on the website of our university about 10 weeks before

the winter or summer semester starts.

**Credit system** 

**ECTS** 

**Usual workload** 

30 ECTS per semester

https://lsf.zv.uni-siegen.de

#### **Grading system**

ECTS Grade	ECTS Definition	German Scale
A	Excellent	1,0 / 1,3
В	Very good	1,7 / 2,0 / 2,3
C	Good	2,7 / 3,0 / 3,3
D/E	Satisfactory/Sufficient	3,7 / 4,0
FX/F	Fail	4,1 - 5,0

<b>Deadlines for</b>
nomination

Students applying for:

Summer Semester: October 15

Winter Semester: May 15

## Details of nomination

Details of nominated students must be e-mailed directly to:

Nathalie.Bourin-Budig@zv.uni-siegen.de

The e-mail must necessarly include the following data:

- 1. Full name of the student/s
- 2. Email address
- 3. Subject Area
- 4. Academic Level (Undergraduate/Bachelor, Graduate/Master, PhD)
- 5. Planned period of study in Siegen

#### **Application**

After the students have been nominated by their home University, the University of Siegen will contact them directly with further informations about the online application and the required documents for registration:

https://siegen.moveon4.de/locallogin/58bd7a7085fb96fe5b0242a1/eng

Please give the exact name(s) and surname(s) (as in your passport) and make sure the address is correct, otherwise you will not be able to receive your admission Students duly nominated by their home Institution must complete the online application form, print it and send it by post, together with two photographs, three copies of the passport or ID card and three copies of the European Health Insurance Card (EHIC is requested only if you are an EU citizen, non EU citizens don't have to) to International Student Affairs: Universität Siegen International Student Affairs Frau Nathalie Bourin-Budig 57068 Siegen Germany All the documents mentioned above are mandatory for enrolling at the **University of Siegen!** An acceptance letter will be sent to the students following the correct reception of **Confirmation of** the application form and other required documents. Without complete **Acceptance** documents there will be no Acceptance Letter granted! **Deadlines for** Students coming for: **November 15** registration Summer Semester: June 15 Winter Semester: **Enrolment** After the students have received their Admission Letter, they have to fill in the online registration Form for enrolment, print it out and send it as a scan: http://uni-siegen.de/enrolment Language of Almost all classes at the University of Siegen are taught in German, there are only some study programmes/ classes taught in English. For incoming students the teaching CEFR level B2 of German or B2 level of English are recommended. As part of the orientation weeks, ISA offers a free two-week intensive German Language courses course for the incoming students. (Intensive course for beginners/level A1-A2 CEFR). In addition the University of Siegen offers free language courses to all exchange students: info@kosi.uni-siegen.de

Learning Agreement Exceptional changes to the learning agreement should be made within one month after the start date of the studies.

#### **Transcripts of Records**

A Transcript of Records will be issued no later than 6 weeks after the assessment period has ended at our institution.

#### Other useful information

#### Visa

EU citizens do not need to apply for a visa.

Non EU citizens have to apply for a student visa before their arrival. This has to be done at the German representation in the students' home country.

Attention: With a tourist visa it is not possible to study in Germany! It cannot be converted into a student visa after the entry! To receive a student visa, the student must present a sufficient University access authorisation or an admission letter of our University and a proof of sufficient funding. Therefore, it is necessary to apply very early, because it can take (up to) various months until the visa is granted.

#### **Health insurance**

#### No sufficient insurance inevitably means no registration at any German University!

Students from a member state of the EU, the EEA or Switzerland are entitled to coverage under the social security system of their country; they can apply for the European Health Insurance Card (EHIC). While the EHIC gives EU citizens access to medically necessary, state-provided healthcare during a temporary stay in Germany, it is NOT an alternative to travel insurance. It does cover neither accidents nor any private healthcare or costs such as a return flight home, etc.

Students coming from outside the EU need to be careful when taking out health care insurance in their home country! As in Germany there is a special mandatory long-term care insurance which cannot be covered by a Non-German Health Insurance. We therefore recommend to sign a travel insurance in order to receive the student visa (limited time, for the first weeks only) and then to sign a public insurance in Germany, that provides unlimited coverage and meets all the requirements. There are several options and our office will offer assistance in the process.

#### **Housing**

The Mobility and Reception Office does not provide accommodation service directly. Please contact (as soon as possible):

http://www.studierendenwerk-siegen.de/wohnen/wohnanlagen/

#### **Cost of living**

http://www.internationale-

studierende.de/en/prepare\_your\_studies/financing/costs\_of\_living/

#### Students with disabilities

Using the online application (see Application) when applying online, students can inform the ISA Office about any disabilities. If you have individual questions or concerns, please contact Ms. Bourin-Budig (contact information, see above).

Integration activities For free time activities, language tandem programmes, visits of cultural events and a lot more, subscribe to our newsletter:

https://listserv.uni-siegen.de/cgi-bin/mailman/listinfo/io

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#### 1) Worth knowing: Before you come to Siegen

#### **History of the University of Siegen**

With the foundation of the University of Siegen August 1<sup>st</sup>, 1972 different forms of education were combined. In Siegen the university education -includes nearly 400 years of tradition. By the end of the 16th century, the "Universa Schola Nassovica Sigenensis" –the "high school" (Hohe Schule) of the country Nassau— was established. Meeting the educational needs of the region, this tradition continued in the "Wiesenbauschule of Engineering", founded in 1853.

After World War II the emphasis of the teaching syllabus shifted toward civil engineering and in 1962 the school changed its name to State School for Civil Engineering. The department of mechanical engineering in turn is connected to the history of the technical school of iron and steel industry, which was founded in the year 1900.

With the establishment of the Teachers Training College Siegerland in 1964 the academic tradition of Siegen was reanimated.

The University of Siegen therefore combines the humanistic educational ideal Humboldts with the advantages of a technical and educational college in one institution.

#### The Office International Student Affairs

The Office International Student Affairs (ISA) is the main contact for all foreign students and guest researchers. It supports and accompanies your stay and offers a comprehensive service which guarantees a quick integration.

The team of the ISA helps with all formalities and assists exchange students even prior to their arrival in Siegen. In addition, the ISA organizes a broad and diverse care program. With its varied leisure offers (trips, parties etc.) it improves the integration into Siegen's student life.

As additional service the ISA offers German courses which conclude with the DSH exam (the accredited "German Language Examination for Admission to Higher Education").

#### <u>Homepage</u>

On the homepage of the ISA incoming students find detailed information in german and in english concerning various subjects. In the download area different brochures and forms are available, e.g., the application for admission for ERASMUS and exchange students.

www.uni-siegen.de/isa/

#### Contact

Universität Siegen International Student Affairs SSC, Adolf Reichwein Str. 2/ Robert Schumann Str. 57068 Siegen

Fax: +49 (0) 271 / 740 39 00

#### Office hours of the secretariat

Monday - Thursday 08:30 - 11:30 and 13:30 - 15:30 Monday and Wednesday 08:30 - 11:30 and 13:30 - 14:30

Friday 08:30 - 11:00

and by telephone agreements.

Certain questions or concerns can also be solved easily by e-mail!

#### **Directions**

The Office International Student Affairs is located on the Campus Adolf-Reichwein-Straße.

http://www.uni-

siegen.de/start/kontakt/anfahrt und lageplaene/reichwein.html.en?lang=en

#### The Team of the Office International Student Affairs

Ms. Müller / Head of Department

DAAD-Programs, STIBET, Promos, Fulbright

Room: AR-SSC 118

Telefon: +49 (0) 271 / 740 39 07

#### Registrar's Office for foreign students

Ms. Andrea Solbach / information and application (Fak. I und IV), application and admission and all PhD-Students

Room: AR-SSC 120

Tel.: +49 (0) 271 740 5218

E-Mail: andrea.solbach@zv.uni-siegen.de

Officehours:

Monday. – Thursday.: 09:30 – 11:30 and 13:30 – 14:30

Mr. Daniel Rath/information and application (Fak. II and III)

Room: AR-SSC 119

Tel.: +49 (0) 271 / 740 39 03

E-Mail: daniel.rath@zv.uni-siegen.de

Ms. Judith Düber / enrollment and information for enrolled students

Room: AR-SSC 001

Tel.: +49 (0) 271 / 740 3418

E-Mail: registration@zv.uni-siegen.de

Officehours:

Monday 08:30 – 11:30 and 13:30 – 15:30 Tuesday to Thursday 08:30 – 11:30 and 13:30 – 14:30

Friday 08:30 - 11:00

#### Student exchange

Ms. Nathalie Bourin-Budig

Counselling and administration for incoming exchange students

Room: AR-SSC 111

Tel.: +49 (0) 271 / 740 39 05

E-Mail: nathalie.bourin-budig@zv.uni-siegen.de

Officehours: By arrangement

Frau Eva-Maria Grottschreiber

Mentoring of international students, STIBET-graduation scholarship, special

program with China Room: AR-SSC 119 Tel.: +49 271 740-3916

E-Mail: eva.grottschreiber@zv.uni-siegen.de

Officehours:

Tuesday & Thursday 9.30-11.30 and by arrangement

Mr. Andree Klann, Erasmus Coordinator

Counselling, mentoring and administration for outgoing students

Room: AR-SSC 123 Tel.: +49 (0) 271-740-3909

E-Mail: andree.klann@zv.uni-siegen.de

Officehours:

Monday. & Wednesday. 13:30-15:30 and by arrangement

Ms. Susanne Engelmann

Counselling to universities worldwide (Overseas-Cooperations), Fulbright,

**DAAD-Programs like Promos** 

Room: AR-SSC 122 Tel.: +49 271 740-3907

E-Mail: <a href="mailto:susanne.engelmann@zv.uni-siegen.de">susanne.engelmann@zv.uni-siegen.de</a>

Officehours:

Tuesday. & Thursday.: 09.30 – 11.30 and by arrangement

#### German as a foreign language

Ms. Dr. Cornelia Schrudde, head of the department

Room: AR-SSC 127

Tel.: +49 (0) 271 / 740 39 08

E-Mail: cornelia.schrudde@zv.uni-siegen.de

Officehours: By arrangement

Ms. Frauke Preibisch, M.A., German classes

Room: AR-SSC 128

Tel.: +49 (0) 271 / 740 39 99

E-Mail: frauke.preibisch@zv.uni-siegen.de

Officehours: By arrangement

#### **Visa and Duration of Stay**

In case you come from a country where you need a visa in order to enter Germany, you have to apply for a **student visa before your arrival**. This has to be done at the German representation in your home country.

**Attention:** With a tourist visa you cannot study and it also cannot be converted into a student visa after the entry! To receive a student visa, you must present a sufficient university access authorisation or an admission of our university and a financing proof. Therefore, apply very early because it can take up to various months until the visa is granted.

#### **Financing**

#### Costs (Updated Summer Semester 2017)

There are social fees of approx. 250 € (incl. "Semesterticket" for free public transportation) per semester at the University of Siegen. Students who plan to study in Siegen should be prepared to spend 650 € per month. This amount is the minimum that covers monthly rent, food, books, clothes etc.

Please remember to have enough cash (approx. 900 €) with you for the first days. Beside the social fee and the pre-payment of the first rent you will have to face a deposit for your room (at the rate of at least one month's rent) as well as different purchases.

#### Accommodation

Students admitted to the University of Siegen *cannot* automatically receive a room in a student residence/dormitory because only a small number of free rooms is available at the beginning of each semester. We additionally face a high demand for accommodation - not just of incoming international students. Therefore students have to make their own living arrangements. The monthly rent for a room or a small flat varies between  $\in$  250,- (hardly to find) and  $\in$  350,-. An amount of  $\in$  300,- for the rent (including heating) should be expected.

The different dormitories can be looked up via the following links: <a href="http://www.studierendenwerk-siegen.de/wohnen/wohnanlagen/">http://www.studierendenwerk-siegen.de/wohnen/wohnanlagen/</a>

<u>http://www.studierendenwerk.uni-siegen.de</u> (page available in English) → Accomodation

The application form can be downloaded here:

http://studierendenwerk.uni-siegen.de/dateien cms/bewerbung eng.pdf

Furthermore there is another private dormitory at:

Burgstraße 20, 57072 Siegen. Dormitory administration:

Phone: +49 (0) 271 / 56370

Tuesday and Friday 9:00 - 12:00 Uhr E-Mail: <a href="mailto:studis-oberstadt@bub-siegen.de">studis-oberstadt@bub-siegen.de</a>

#### The Studierendenwerk will assist you in your search for a room.

Please, inform ISA or the dormitory tutors at least 4 weeks beforehand about the exact date of your arrival in Siegen.

#### **Dormitory tutors for international students:**

Glückauf-Straße and Adolf-Reichwein-Straße:

Ms. Nadine Begasse Glückaufstraße 54 / WG 14

57076 Siegen

Phone: +49 (0) 157 / 7426 1774 Email: <u>nadine.begasse@gmail.com</u>

Engsbachstraße: Mr. Franklin Dondjio Engsbachstraße 58 / Room 55

57076 Siegen

Phone: +49 (0)176 / 745 44 156 Email: dondjiothibeaud@yahoo.fr

Directions: how to get to Siegen?

Access by bus and train:

Siegen is located on the Essen-Hagen-Siegen(-Weidenau) as well as Köln-Siegen-Gießen railway lines. From Siegen central station or "Siegen-Weidenau" station, you can take a bus (lines C106, C111, C116, UX1, UX2, UX3, UX4 and UX6) to take you to "Universität/Haardter Berg". The line UX5 takes you from Geisweid to the university.

#### http://www.zws-

online.de/fileadmin/contents/2 fahrplaene liniennetz/2 2 linienplaene/2 2 6 uniexp ress/PocketGuide 2013-14.pdf

#### Access by car:

You can reach Siegen by either of two autobahn routes, on the A45 (Dortmund – Giessen/Frankfurt) or the A 4 (Cologne – Olpe). To access all university sites from the Giessen/Frankfurt direction, leave the A45 at junction 21 (Siegen/Netphen) and take the B54N/B62N urban expressway ('Hüttentalstrasse': HTS). Follow the signs for 'Universität'. Coming from Cologne, stay on the A4 at the intersection 'Olpe-Süd' (from the Dortmund direction, leave the A45 at 'Olpe-Süd' and join the A4) in the direction of Kreuztal/Siegen-Nord. This merges into the urban expressway B54 ('Hüttentalstrasse'). At the exit 'Siegen-Weidenau/Netphen' follow the signs for 'Universität' on the B62 until you reach the left-turn signposted 'Universität/Haardter Berg' (left at the 2nd traffic lights).

#### Access by airplane:

If you arrive at the airport Frankfurt/ Main, take the train or the metro to the main railway station in Frankfurt/ Main. From there you can take the train to Siegen. Usually you have to change trains in Giessen.

If you arrive at the airport Cologne/Bonn you have to take the train to the main railway station in Cologne. From there you take the train directly to Siegen.

If you arrive at the airport in Duesseldorf you have to take the train to Hagen or Cologne and from there you can take the train to Siegen.

#### 2) Worth knowing: For your time in Siegen

#### **Enrolment:**

The Office International Student Affairs (ISA) offers "Welcome weeks" for program students and scholarship holders. During the Welcome Weeks we provide special support with all organisational topics. Additional leisure activities will help you to settle down in Siegen more easily.

Students who signed up for the Welcome Week will receive assistance in dealing with the necessary authorities and will have the chance to get to know other international students as well as students from Siegen. For this you receive an invitation with the registration papers. Those who would like to participate have to register at the ISA in time:

Ms. Bourin-Budig

E-Mail: nathalie.bourin-budig@zv.uni-siegen.de

Phone: +49 (0) 271 / 740 39 05

After receiving your Notification of Admission ("Zulassungsbescheid") you have to get enrolled within the period stipulated. For your matriculation, you have to go to the ISA in person; it is not allowed to send anybody else by proxy. All original certificates (except Programm – students) and your passport must be presented. You will find further details in the Notification of Admission.

Should you be prevented within the stipulated time, a separate, later registration is possible only on written application. After the registration, you receive a remittance slip with which the semester fee has to be paid. The matriculation becomes valid with the payment.

For the enrollment, the following steps are necessary:

#### 1) Paying the Semester Fee

Before you get enrolled, please open a bank account to be able to transfer the semester fee of approx. 245 Euro which includes the "Semesterticket" that guarantees free public transportation in Siegen and the whole German Federal Land of North Rhine- Westphalia for six months. You will receive a receipt from the bank which you have to bring to the enrolment, as well.

#### 2) Health Insurance

In Germany, every student needs a health insurance. We suggest to insure yourself against the high costs of medical treatments. The insurance should provide **unlimited coverage** of all medical expenses.

Please note: No insurance inevitably means no registration at any German university. Proof of health insurance is also necessary to obtain temporary residence permit.

Go to a public health insurance company in Siegen (e.g. AOK) and - if possible - submit your proof of sufficient health insurance, otherwise you have to take out a health insurance. You can find more information in the internet.

#### 3) Office International Student Affairs (ISA)

Documents required for matriculation:

- Notification of admission ("Zulassungsbescheid")
- Letter from your home university confirming your status as exchange student
- Proof of health insurance ("Krankenversicherungsnachweis")
- The receipt to proof that you have paid the semester fee ("Semesterbeitrag") of approx. € 245 (Make sure that the receipt contains a dated "Annahmestempel" (paying-in-stamp) of the bank)
- A valid passport or identity card, if necessary with visa and/or residence permit and original certificates

Important: This is a single procedure. In case you are studying for two or more semesters in Siegen, you just have to re-register by transferring another semester fee ("Semesterbeitrag"). Then your admission will automatically be extended. You will be notified in time by the ISA.

From your home university, you received the name of your program advisor in Siegen (if not, please ask us). Please, contact your program advisor in time so you can arrange a first appointment with them.

#### Semester ticket

A few days after enrolment, every student receives the semester ticket and other important documents. The semester ticket is a personal transportation ticket allowing an ecologically desirable way of traveling valid for six month. The semester ticket also allows the use of local trains (No Intercity or Intercity Express trains! IC or ICE) within the North Rhine Westphalia area. Please, always have your passport or personal ID with you. If not and some controller is checking you, you might have to pay a fee. The semester ticket must be shown to the bus driver when you get on the bus and to the controller on the train when they arrive at your seat.

Area of validity of the Semester ticket:

http://www.asta.unisiegen.de/files/2010/04/Geltungsbereich Semesterticket entgueltig11.jpg

#### **Residence Permit**

Within three weeks after your arrival, you are required to register at the city registration office ("Einwohnermeldeamt") in Siegen, and to apply for a residence permit ("Aufenthaltsbewilligung") at the foreigners' registration office. You will find both offices in the "Siegener Oberstadt" next to the Nikolai – church (with the crown). NEW: Since 2016 you need for your registration a certification about your move in from your landlord. This is called 'Wohnungsgeberbescheinigung zur Vorlage bei der Meldebehörde'.

City Hall Siegen Markt 2 57072 Siegen

Tel.: +49 (0) 271 / 404 0

<u>Foreigners' registration office (Please make an appointment first!)</u>

The contact person for an appointment you will find under following link:

http://www.siegen.de/ols/bereiche-

institute/?tx ricools showorgaeinheit%5Borgaeinheit%5D=94&tx ricools showorgaeinheit%5Baction%5D=show&tx ricools showorgaeinheit%5Bcontroller%5D=Orgaeinheit&cHash=c8ef882bee208ca44dfdd4258f6de025

#### City registration office

Room 100 (Don't forget to draw a number!)

#### Office hours:

 Monday and Tuesday
 08.00 - 16.00

 Wednesday and Friday
 08.00 - 12.00 am

 Thursday
 08.00 - 18.00

 Saturday
 09.00 - 12.00 am

To be able to receive your **residence permit**, you will need the following documents:

- Application form (Registration at the city registration office)
- Application form (Application for residence permit/ for non-EU)
- Your matriculation certificate (or certificate of studies) which you will receive at the Office International Student Affairs when you enrol.
- Proof of your financial safety in Germany, and/or proof of the receipt of a scholarship.
- Your certificate verifying the registration with a health insurance
- Biometrical photo
- Your passport
- "Einzugsbescheinigung" from the landlord (confirms, that you have moved)
- Depending on the status of your stay in Germany, you will need to pay up to a € 100,- fee.

#### **Consulting and Introductory Courses**

Besides the ISA, the University of Siegen maintains alternatives for international students and those who are interested in studying in Siegen, in order to gather more detailed information. Each department maintains qualified consulting for all international students. We recommend to visit introductory courses which are offered by professors and students usually a few days before classes start. You can find a list of those introductory courses at the Service Point at the SSC or in the internet: http://www.uni-siegen.de/zsb/allgemeineberatung/studium/studienstart.html.

#### **University Faculties and Faculty Advisors**

Each subject of studying at the university is summarized under departments. A professional consultation for foreign students is guaranteed by the lecturers listed on:

#### https://lsf.zv.uni-

<u>siegen.de/qisserver/rds?state=wtree&search=1&category=veranstaltung.brows</u> <u>e&navigationPosition=lectures%2Clectureindex&breadcrumb=lectureindex&to</u> <u>pitem=lectures&subitem=lectureindex&noDBAction=y&init=y</u>

At the following link you will find the academic advisors of the faculties I - IV

http://www.uni-

siegen.de/zsb/studierende/fachstudienberatung.html?m=e

#### **Teaching Times c.t. and s.t.**

In Latin; c.t. (cum tempore) = "with time "; it means that classes with this abbreviation begin a quarter of an hour later. Classes with the abbreviation s.t. (sine tempore) = "without time" begin at the given time.

#### **ZIMT (Center for Information and Media Technology)**

The ZIMT is a central facility and supports as a competence center the members of the University of Siegen in questions of data processing and information retrieval. Normally the facilities of the ZIMT are available to all members of the university free of charge.

The user service gives information to the general use of the ZIMT, access authorisations for emails and Internet (WLAN), sells copy cards for the CIP - Pools. One receives this and further information in the rooms of the ZIMT H-D 3203 and 3205 in the Hölderlin's building.

#### www.zimt.uni-siegen.de

#### Informationsystem LSF – Course Overview

The Online-Portal of the University of Siegen serves as study information-, study counseling- and planning system.

#### It offers:

- an overview of all current courses
- information about the university and its personnel
- the possibility to create your indiviual class schedule
- to register for exams for certain degree programs
- registration for internships (people who major in teaching)
- access to your performed records

Many of the features are available without having to be locked in. LSF is accessible over the link "Infosysteme" on the homepage of the university or

#### http://lsf.zv.uni-siegen.de

#### Libraries

The Library works as an information and service center granting a rich coverage of media and literature for theory, research and studies. The portfolio of the University Library is divided into four local libraries. In order to get a good overview, it is recommended to consult the catalogue (OPAC) of the library in advance. It is accessible via internet.

www.ub.uni-siegen.de

#### Main building Adolf-Reichwein-Straße

Phone: +49 (0) 271 / 740 42 03

Humanities and Social Science, Natural Science (sub-stocks of Physics), Media

Collection

Opening hours:

Monday - Friday 8:00 - 24:00 Saturday 9:00 - 20.00 Sunday 10:00 - 18:00

Hölderlinstraße 3

Gebäudeteil H-C 4303

Phone: +49 (0) 271 / 740 31 34

Electrotechnology, Informatics, Economics

Opening hours:

Saturday, Sunday

8:00 – 24:00

Paul- Bonatz- Straße 9- 11

Gebäudeteil PB-A 011

Phone: +49 (0) 271 / 740 21 08

Architecture – Urban Development, Construction Engineering, Machenical

Technology

Opening hours:

Monday - Friday 8:00 - 20:00 Saturday, Sunday closed

Emmy-Noether-Campus, Walter-Flex-Straße

Gebäudeteil D. Ebene 4

Phone: +49 (0) 271 / 740 35 19

Mathematics, Physics

Opening hours:

Monday - Friday 9:00 - 17:00 Tuesday 9:00 - 20:00

Saturday, Sunday closed

Unteres Schloss (US)

Gebäudeteil B

Tel.: +49 (0) 271 / 740 517 1

Business law, economics

Opening hours:

Monday - Friday 08:00 - 22:00 Saturday 09:00 - 20:00

Sunday closed

Divergent opening times of the lending places as well as during the times of semester breaks: Please pay attention to the notices! In order to borrow books a library identity card which is issued on request in the main building (AR) is necessary. The lending is toll-free, with excess of the lending term default fees are raised.

For the introduction to the library use, guidances are organised regularly. Also you can find information about the library use "IBIS" on the computer. In addition, there is appropriate written information. Responsibly for user consultation and help with the literature search is the Central information, phone +49 (0) 271/740 42 03, as well as the information places in all partial libraries.

#### Research in Siegen

The highly sophisticated scientific quality at the University of Siegen is also strengthened by numerous research establishments and institutions. They are conducting research on a high level, ensuring intensive contacts to business partners in the home country and abroad.

Under following link you will find further information to the research profile of the University of Siegen and the contact persons:

http://www.uni-siegen.de/start/forschung/index.html.en?lang=en

#### **ESN Siegen**

Erasmus Student Network Siegen (ESN) helps you making your semester abroad an unforgettable experience. The network has 15,000 active members all around Europe who follow the principle 'students helping students', working with about 200,000 international students. Most of our active students also went abroad und will support you when facing various problems.

We want to travel, make sightseeing tours and celebrate parties with you and are looking forward to introduce you to the German culture.

See you soon in Siegen! #THISisESN #ESNsiegen

ESN Siegen Universität Siegen International Student Affairs Exchange Students Siegen e.V. Adolf-Reichwein-Straße 2 Room 113 57076 Siegen siegen@esn-germany.de www.facebook.com/ESNsiegen/

#### **KoSi (Competence Center of the University of Siegen)**

The competence center has the task to enrich and to improve the education of the students by offers in the areas of foreign languages and key qualifications. It offers different courses in foreign languages, communication competence, social competence and knowledge management (Office: WS-A 107)

#### www.uni-siegen.de/kosi/

#### **SESAM – Self-Learning-Center for the Work with Multimedia**

In the SESAM (Weidenauer Straße 118 WS-A 113) one can acquire, maintain and extend foreign linguistic knowledge. There are computers with software for the linguistic acquisition available (e.g., "German as a foreign language ") which can be used after an introduction class independently. The SESAM is supported by the Siegener Institute of Languages in the occupation (SISIB).

You can get further information at the SISIB office (AR-K 208) or on the homepage:

http://www.uni-siegen.de/kosi/sesam/

#### **AStA**

The AStA offers services as followed:

- Consultation with social problems and with the federal education support (BAföG)
- Refund of the "Mobilitätsbeitrages"
- Accomodation office
- Validation of photocopies
- Copy service: all AStA copying machines can be used with the copy cards available at the library and ZIMT
- Refund of the semester fee for students who get matriculates for the first time

#### Office hours:

 Office:
 Monday - Friday
 10:00 - 14:00

 Shop:
 Monday - Friday
 10:00 - 14:00

 Soz. ref.:
 Tuesday - Thursday
 10:30 - 14:00

Phone:

Office: +49 (0) 271 / 740 46 00 Soz. ref.: +49 (0) 271 / 740 46 01 AStA-Shop: +49 (0) 271 / 740 46 02

The AStA shop sells stationary, teaching aid, international student identity cards (ISIC) and you can charge your copy cards.

www.asta.uni-siegen.de

#### **Central Unit of Sports and Exercise (ZB-SB)**

The University of Siegen publishes a sports program at the beginning of every semester. In it one finds an alphabetical overview of the offered courses, as well as information about the registration procedure and about the fees. In the middle of the notebook there normally is a registration form where the desired course numbers are put down.

Registration and payment occur at the Sportreferat (room AR-E 9206). The basic amount for the sport is 5 euros. Special courses (such as tennis or sailing) cost more.

www.uni-siegen.de/sport/hochschulsport/

#### **Eating at the University**

#### Mensa

In the canteen of the University of Siegen one can choose daily between four different meals: the inexpensive stew, the so called Stammessen and two menus (one menu is vegetarian).

The menus have three side dishes. In addition, for a few euros more one gets special offers, e.g., food from the grill or from the salad and pasta bar.

Here, as well as in the cafeterias and the bistro, one helps themselves and clears up the table afterwards. Vouchers for the canteen meals are sold in the canteen entrance hall or by machines.

There is the menu plan of the Siegener canteen in printing form and on the Internet:

<u>www.studentenwerk.uni-siegen.de</u> → Gastronomie → Speisepläne Mensen

#### **Exmatriculation**

Please, remember to undertake the necessary steps before your departure at the end of the year.

The following formalities are to be considered:

- filling out the exmatriculation form, letting it get sealed and turning it in at the secretariat at the ISA
- canceling your apartment or dorm room on time and giving notice of departure to the city registration office

**NEW**: Since 2016 you also need for your move out a certification from your landlord about your move out.

- contacting your health insurance in person (two months before departure), when you insured yourself in Germany

- collecting your certificates of ECTS points
- filling out your "Transcripts of Records" on time and turning the copies at the ISA
- closing your bank account
- canceling your phone contract

#### 3) Leisure and Culture

Siegen is the heart of the Siegerland-Wittgenstein region with around 103,000 citizens. Siegen, the green city of the Rothaar Mountains, exhibits all of the amenities of modern trade and service hub. Siegen is a young University City as well as a venue for interregional acceptance and an economic and cultural center in South Westfalen. Siegen-Wittgenstein is a very industrial region of NRW; however it still remains one of the most heavily wooded areas of Germany. Siegen is known for its long tradition of Miners and Blacksmiths from the dynastic associations to the Nassau landlords. The historical attractions along with the allure of the forest and hilly countryside make the distinctive picture of Siegen. Siegen also has much to offer in cultural hindsight. With numerous exhibitions and an active Art and Music community, Siegen is the venue for the Siegener Summer Festival.

Nearby is the town called Hilchenbach which hosts the Theater and Music Festival "Kultur Pur" every year on White Sunday. This festival is one of the biggest German events of the city.

Whether it be cultural programs or shopping: the city of Siegen and its neighbor cities offer something to everyone.

#### Sightseeing

The historical center of Siegen is the "Altstadt" which contains many historical memorials. Many shaled half-timbered houses have also been accurately and lovingly restored with special attention to historical and architectural accuracy.

The castle is immediately recognizable. It is surrounded by a beautiful Park and contains the Siegerland Museum. There you can find the Rubens Gallery with eight of the original canvases, around 200 graphics, one of the 19 most distinguished mineral collections of Germany, an Iron sculpture collection, and a 2,500 year old Iron kiln.

The "Untere Schloss" was build between 1695 and 1720 by evangelical sovereignty from Nassau Siegen. In the sovereign crypt are the remains of the original Royal Sovereignty of Siegen.

The Martin Church, directly next to the "Untere Schloss", is the oldest church in Siegen. In one aisle lies a 1,000 year old mosaic for all to admire.

On top of the Nikolai Church, located in the market place - also called the "Krönchen" - you will see the emblem of Siegen: the 8 pointed Sovereign Crown. The Nikolau Church, with its exceptional hexagonal central building, is the former city church and

remains the burial chapel of the Earl of Nassau. It was built in the 1300's and is found directly next to Siegen's City Hall.

The Modern Art Museum is located in the old Telegraph Office and make this area of the city a must see. The Modern Art Museum offers many different works from varying period artists of Europe who got distinguished with the Ruben's award of the city of Siegen.

www.siegen.de www.siegen-wittgenstein.de

#### **Cultural Offers**

- Media and Culture House "Lyz" (St.-Johann-Str. 18, Siegen): Regional and interregional art and music: <a href="https://www.lyz-siegen.de">www.lyz-siegen.de</a>
- Apollo Theater: Playing schedule: <a href="www.apollosiegen.de">www.apollosiegen.de</a>
- Panoptikum (Movie theater for students): Blue class room Adolf-Reichwein-Building, Phone: (02 71) 740 2403 or <a href="https://www.panoptikum.uni-siegen.de">www.panoptikum.uni-siegen.de</a>
- Kurbelkiste (Program movie theater): Media and Culture House "Lyz" Phone: (02 71) 333 24 51, shows on Sundays, <a href="www.kurbelkiste.de">www.kurbelkiste.de</a>
- Viktoria Filmtheater (Program movie theater):
   Bernhard-Weiß-Platz 6, Hilchenbach-Dahlbruch, Phone: (02733) 614 67,
   www.viktoria-kino.de
- Events of the University of Siegen in the area of music: www.musik.uni-siegen.de

#### ... and furthermore

Of course this brochure can only cover some aspects of the student life at the University of Siegen.

Further information can be found on the homepage of the ISA: <a href="www.uni-siegen.de">www.uni-siegen.de</a> or of the university: <a href="www.uni-siegen.de">www.uni-siegen.de</a>

We also recommend to you the free info brochure "Student und Studentin in Siegen", published by the Studentenwerk of Siegen and also the brochure "Studienanfängerinfo " of the Central Study Consultation (Zentrale Studienberatung). In addition, the "Info sheets" of the ISA are very helpful to settle in in Siegen. You can find them at the ISA.

Right now there are info sheets about the following topics:

- Foreigners' registration office
- Reasonable priced shopping
- Social graces
- Health and Security
- Doctors with foreign language skills
- Sports Clubs
- Pubs, Cafés and Clubs

- Media in Siegen
- On the way with train and bus

#### 4) Useful Addresses

#### For hotel reservations:

Touristeninformation der Gesellschaft für Stadtmarketing Siegen e.V. (GSS)

Rathaus/Markt 2 57072 Siegen

Telefon: (0271) 404-1316 & 404-1317

Telefax: (0271) 22687 E-Mail: a.junge@siegen.de

Internet: http://www.siegen.de/tourismus/touristeninformation-und-betreuung/

#### Information about train and bus:

www.bahn.de www.zws-online.de

#### For foreigners' registration office and city registration office:

City Hall Siegen Markt 2 57072 Siegen

Phone: +49 (0) 271 / 404 0

#### Post

Postamt Siegen-Zentrum (Hauptpost) Hindenburgstraße 9 57072 Siegen

Phone: +49 (0) 271 / 50 00 0

Postamt Weidenau Inside the bookshop MankelMuth Hauptmarkt 16 - 18 57076 Siegen

We have also a postoffice at the main campus of the university. So you have the possibility to send your post from there.

#### Pharmacy emergency service

http://stadtinformation.meinestadt.de/siegen/gesundheit/notdienst-apotheke

#### Hospitals

St.-Marien-Krankenhaus Siegen Kampenstraße 51 57072 Siegen

Tel.: +49 (0) 271 / 2310

Kreisklinikum Siegen Weidenauer Straße 76 57076 Siegen

Tel.: +49 (0) 271 / 705-0

Police:
Emergency phone number: 110
Fire department/ Ambulance
Emergency phone number: 112