



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
Technical University of Liberec	CZ LIBEREC01	Institutional Coordinator Ing. Kateřina Feckaničová Studentská 2, 461 17, Liberec, Czech Republic <a href="mailto:erasmus@tul.cz">erasmus@tul.cz</a>	<a href="http://www.tul.cz/en">http://www.tul.cz/en</a>
International Affairs Academic Contact		List of ECTS Coordinators and Course Catalogue: <a href="http://www.tul.cz/en/international-relations/llp-erasmus">http://www.tul.cz/en/international-relations/llp-erasmus</a>	
Vilnius University Universiteto 3, LT-01513 Vilnius, Lithuania	LT VILNIUS01	University Erasmus coordinator: <b>Milda Girdzijauskaitė</b> Office of International Programmes and Relations Tel.: +370 5 268 7048 e-mail: <a href="mailto:milda.girdzijauskaite@cr.vu.lt">milda.girdzijauskaite@cr.vu.lt</a>  Contact person in charge of this	Contact details: <a href="http://www.vu.lt/en/studies/contacts">http://www.vu.lt/en/studies/contacts</a>  Information for incoming students: <a href="http://www.vu.lt/en/studies/exchange-students">http://www.vu.lt/en/studies/exchange-students</a>

		<p>agreement:</p> <p><b>Prof. Dr. Valentina Dagienė</b></p> <p>Dept. of Informatics Methodology, Inst. of Mathematics and Informatics, VU, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania</p> <p>Tel. +370 5 210 9732, E-mail: <a href="mailto:valentina.dagiene@mii.vu.lt">valentina.dagiene@mii.vu.lt</a></p> <p>Academic coordinator:</p> <p><b>dr. Saulius Maskeliūnas</b></p> <p>VU IMI, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania</p> <p>Tel: +370 5 2109342 E-mail: <a href="mailto:saulius.maskeliunas@mii.vu.lt">saulius.maskeliunas@mii.vu.lt</a></p>	<p>Course catalogue:</p> <p><a href="http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages">http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages</a></p>
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## B. Mobility numbers<sup>2</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:  
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
CZ LIBEREC01	LT VILNIUS01	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 x 5 months = 10 months	Only by individual agreement
		054	Mathematics			
LT VILNIUS01	CZ LIBEREC01	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 x 5 months = 10 months	Only by individual agreement
		054	Mathematics			

\*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ LIBEREC01	LT VILNIUS01	061 054	Information and Communication Technologies (ICTs) Mathematics	4 persons x 1 week x min. 8 teaching hours	Only by individual agreement
LT VILNIUS01	CZ LIBEREC01	061 054	Information and Communication Technologies (ICTs) Mathematics	4 persons x 1 week x min. 8 teaching hours	Only by individual agreement

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ LIBEREC01	061, 054	Czech/English	English	B1	B2
LT VILNIUS01	061, 054	English	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.]

Technical University of Liberec:

In case of additional requirements of academic, organisational or other aspects (e.g. students with special needs), please consult the website: <http://www.tul.cz/en/international-relations/llp-erasmus> or contact the Erasmus Office: [erasmus@tul.cz](mailto:erasmus@tul.cz).

Vilnius University:

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europa.europa.eu/en/resources/european-language-levels-cefr>



Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>  
 Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ LIBEREC01	30 <sup>th</sup> June (15 <sup>th</sup> June if the student needs a Visa)	30 <sup>th</sup> November (15 <sup>th</sup> November if the student needs a Visa)
LT VILNIUS01	June 1	November 15

Technical University of Liberec:

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the respective Faculty at TU Liberec before the departure of the student. The student receives a booklet, "Index", where he/she is supposed to collect signatures from the teachers to confirm passed courses and examinations. This system is parallel to the on-line system and ensures a fast processing of the transcript of records that the student should pick up at the student Office of the faculty before leaving TU Liberec.
4. Termination of the agreement

The present bilateral agreement will be valid during the academic years 2014/15 – 2020/21, unless either side terminates the agreement in writing at the latest by September 30<sup>th</sup> for activities taking place during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.

Vilnius University:

2. The receiving institution will send its decision within 2 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

TUL uses the **ECTS credit system** described at:

[http://www.tul.cz/en/ects/ects-credit-allocation\\_106](http://www.tul.cz/en/ects/ects-credit-allocation_106)

The symbols of **course unit duration**: (**Y**) 1 full year academic year and (**S**) 1 semester.

In addition to ECTS, TUL uses the **local numeral grade** system as following:

(**1**) Excellent, (**1-**) Excellent Minus, (**2**) Very Good, (**2-**) Very Good Minus, (**3**) Good and (**4**) Fail.

(**R**) Satisfactory Completion of Course – No Grade.

Vilnius University uses the **ECTS credit system** described at:

<http://www.vu.lt/en/studies/academic-information>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ LIBEREC01	Erasmus Administrator Veronika Jehličková Tel: +420 485 353 749 E-mail: <a href="mailto:veronika.jehlickova@tul.cz">veronika.jehlickova@tul.cz</a>	Students with non-EU nationality should inform by e-mail ( <a href="mailto:erasmus@tul.cz">erasmus@tul.cz</a> ) about the town where they have applied for the VISA in their home country. Acceptance letters in Czech and English languages will be sent to the International Office of the home university. <a href="http://www.mvcr.cz/mvcren/article/a-visa-for-a-stay-of-over-90-days-long-term.aspx">http://www.mvcr.cz/mvcren/article/a-visa-for-a-stay-of-over-90-days-long-term.aspx</a>
LT VILNIUS01	Office of International Programmes and Relations Email: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a> Phone: +370 5 2687150	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ LIBEREC01	Erasmus Administrator Veronika Jehličková Tel: +420 485 353 749 E-mail: <a href="mailto:veronika.jehlickova@tul.cz">veronika.jehlickova@tul.cz</a>	We accept EU health insurance card, students with non-EU nationality should show their insurance contract at arrival. <a href="http://www.mzcr.cz/prevence/uk/uk.html">http://www.mzcr.cz/prevence/uk/uk.html</a>
LT VILNIUS01	Office of International Programmes and Relations Email: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a> Phone: +370 5 2687150	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505</a>




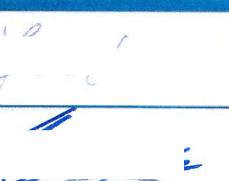

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ LIBEREC01	Erasmus Administrator Veronika Jehličková Tel: +420 485 353 749 E-mail: <a href="mailto:veronika.jehlickova@tul.cz">veronika.jehlickova@tul.cz</a>	Accommodation is booked at Harcov Residence Halls by TU Liberec Erasmus Office upon acceptance of the student. There is no need to send a special application form or to register. To inform about the time of arrival: <a href="mailto:us.koleje@tul.cz">us.koleje@tul.cz</a>
LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: <a href="mailto:agata.cesnovic@cr.vu.lt">agata.cesnovic@cr.vu.lt</a> Tel.: +370 5 268 7168	<a href="http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation">http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
CZ LIBEREC01	Doc.PhDr. Soňa Jandová, Ph.D. Vice Rector for Public Affairs		
LT VILNIUS01	Gintautas Dzemyda Director of the Institute of Mathematics and Informatics	2015-04-13	



<sup>4</sup> Scanned signatures are accepted